



20.05.2024

Port of Tallinn

## OLD CITY MARINA RULES

### 1 General information

- 1.1 The Old City Marina (hereinafter the Marina) is situated in the port area of Port of Tallinn's constituent Old City Harbour. The Marina is a complex comprising of floating berths, situated in the Admiralty Basin, and the Old City Marina building. In general, the Marina provides services for Recreational Crafts with length of up to 24 m (hereinafter the Recreational Crafts).
- 1.2 The entry to and the departure from the Marina is routed through heavy passenger ship and cruise liner traffic in basins 3 and 2 situated in the water area of the port and along the canal with the length of 220 m, and depth of 4.3 m (EH2000). The minimum width of the canal at the narrowest point of the pedestrian bridge is 15 m.
- 1.3 During navigation in the Port Basin, the Recreational Craft must steer clear of the passenger ships and cruise liners and cannot obstruct their maneuvering.
- 1.4 The basin of the Marina is confined by shore installations and the canal.
- 1.5 The coordinates of the Harbour: N 59°26.62` E 024°45.81`.
- 1.6 The postal address of the Marina is Kai st 6, 10111 Tallinn, Estonia.
- 1.7 The name of the Marina in Estonian is Vanasadama Jahisadam.
- 1.8 Local time (EET) is UTC +2 hours, the European Summer Time established by law (EEST) is UTC +3 hours.
- 1.9 Recreational vessels with GT exceeding 500 shall at the entry to the Old City Harbour use the help of an agent or a pilot and guide from Port of Tallinn Port Rules. Information about the Marina is provided on Port of Tallinn homepage at [www.ts.ee/en/old-city-marina/](http://www.ts.ee/en/old-city-marina/).

### 2 Technical data

- 2.1 The Marina provides a total of 110 berthing places.
- 2.2 [Plan of the Marina: www.ts.ee/en/old-city-marina/](http://www.ts.ee/en/old-city-marina/)
- 2.3 The floating berth height from the water level is 0.6 m.
- 2.4 The Harbour quay height from the water level is 2.25 m.
- 2.5 Vessels physical dimension limitations at the Marina:
  - 2.5.1 by the floating berths L (max) = 18 m, T = 4.0 m;
  - 2.5.2 by the Harbour quays No. 20 and 22 L (max) = 50 m, T = 4.0 m.

### 3 Navigational season of the Marina

Navigational season commences on May the 1<sup>st</sup> and ends on October the 31<sup>st</sup> of the current year. The dates are subject to change depending on the prevailing weather conditions.

### 4 Business hours

- 4.1 The Marina services Recreational Crafts 24 hours a day.
- 4.2 The Marina phone: +372 631 8085 (at 08:00-20:00), e-mail [marina@portoftallinn.com](mailto:marina@portoftallinn.com)
- 4.3 VHF channel 14, call sign "Tallinn Radio 5" (Port Control of the Old City Harbour) can be used 24/7.

## 5 Services rendered at the Marina

The following services are rendered at the Marina:

- 5.1 lease of berthing places;
- 5.2 supply of drinking water;
- 5.3 supply of electricity (Electrical sockets on the service posts supply 1x16A);
  - 5.3.1 On quays no. 19 and 20 electricity is provided only according to the price list "Electricity price packages of the Port of Tallinn AS (excluding electricity network customers)" (found on <https://www.ts.ee/en/electricity/>), if the recreational craft is technically fit to connect to the shore power;
- 5.4 acceptance of pre-sorted domestic waste;
- 5.5 acceptance of bilge and sewage water;
- 5.6 usage of washing machines and a drier;
- 5.7 usage of showers, saunas and toilets;
- 5.8 refuelling (diesel and petrol 98);
- 5.9 WiFi;
- 5.10 border guard and customs services (upon request);
- 5.11 video surveillance.

## 6 Port dues

- 6.1 The port dues for Recreational Crafts will be announced on the Port of Tallinn website [www.ts.ee/en/marina-fees](http://www.ts.ee/en/marina-fees) not later than 1 (one) month prior to the beginning of the navigational period.
- 6.2 All rates include:
  - 6.2.1 acceptance of pre-sorted domestic waste;
  - 6.2.2 acceptance of bilge and sewage water;
  - 6.2.3 supply of drinking water;
  - 6.2.4 supply of electricity except on quays no. 19 and 20 and where shore power is provided according to point 5.3.1;
  - 6.2.5 usage of saunas at set times.

## 7 Procedure for invoicing and making reservations

- 7.1 Requests for reserving a berth:
  - 7.1.1 must be made at least 1 (one) week in advance via website <https://www.ts.ee/en/old-city-marina/> (Berth Inquiry) or via an e-mail at [marina@portof tallinn.com](mailto:marina@portof tallinn.com);
  - 7.1.2 will be accompanied by the name, the registration number and the physical dimensions (overall length, width and draught) of the Recreational Craft;
  - 7.1.3 a registration certificate or certificate of nationality must be provided.
- 7.2 In case of reservations the rate will be calculated starting from the reservation day at 00:00 o'clock.
- 7.3 If the Recreational Craft does not arrive to the Marina on the reserved day, the reservation will lose its validity and prepayment will not be refunded.
- 7.4 The Recreational Craft must pay the port dues for the reserved berthing place in accordance with the established berthing fees in the form of pre-payment or immediately after berthing has been fully performed.
- 7.5 It is possible to reserve a berthing place on the spot if there are free berthing spots available. The Recreational Craft must pay the port dues immediately after berthing has been fully performed and provide the registration certificate and certificate of nationality.

- 7.6 It is possible to sign a contract to lease a berth for the whole navigational season according to the price list of the Marina.

## **8 Recreational Crafts navigating in the water area of the Old City Harbour**

- 8.1 Permission has to be requested on VHF channel 14 (Port Control of the Old City Harbour) call sign "Tallinn Radio 5" or via a telephone +372 631 8588:
- 8.1.1 to enter the Old City Harbour (prior to reaching the distance of 0.5 nautical miles from the north-western breakwater);
  - 8.1.2 to depart from the canal.
- 8.2 All Recreational Crafts entering the Old City Harbour must be properly marked (name or number of registration).
- 8.3 Upon entering and leaving, the Recreational Craft leaving via the canal shall have priority.
- 8.4 Recreational Crafts may enter and depart the Port Basin only after receiving permission from the Vessel Traffic Shift Manager of the Old City Harbour ("Tallinn Radio 5") and only during the green traffic light.
- 8.5 Communication between the Recreational Craft and the Port Control of the Old City Harbour on VHF channel 14 shall remain open for the duration of Recreational Crafts navigation in the Port Basin. In the absence of a VHF radio, contact shall be maintained via a telephone.
- 8.6 Any possible obstruction to navigation in the Port Basin must be reported immediately on VHF channel 14 to the Port Control of the Old City Harbour call sign "Tallinn Radio 5" or via a telephone +372 631 8588.
- 8.7 Only engine-assisted navigation is permitted for the Recreational Crafts in the Port Basin and the maximum speed cannot exceed 5 knots.

## **9 Restrictions**

- 9.1 All the Recreational Crafts entering to or departing from the Marina are prohibited to navigate in the Port Basin when wind speed exceeds 18 m/s and/or with visibility below 100 m. This will be decided by the Vessel Traffic Shift Manager of the Old City Harbour together with the master of the Recreational Craft taking into account the technical characteristics of the Recreational Craft.
- 9.2 Loading, unloading, storing and processing of dangerous substances is prohibited at the Old City Harbour area.
- 9.3 Swimming, navigating with jet skis, small rubber boats, seaplanes and rowing boats are prohibited in the Port Basin.
- 9.4 Navigating under sails is prohibited in the basins of the Old City Harbour.
- 9.5 Dispatcher of the Vessel Traffic Service Department (hereinafter Dispatcher) and the Vessel Traffic Shift Manager have the right to establish requirements restricting the traffic of Recreational Crafts, incl. prohibiting the Recreational Crafts to enter, depart and pass through the basins of the Old City harbour.
- 9.6 The Recreational Crafts are forbidden to navigate in basins no. 1 and 3 without the permission of the Vessel Traffic Shift Manager of the Old City Harbour.
- 9.7 Entering the Admiralty Basin of the Marina is permitted only for the purpose of berth usage, in accordance with the current price list. Organizing excursions and riding for pleasure on recreational craft at Old City Harbour water area is not allowed.
- 9.8 Refueling can only take place at the filling station which is located at berth no. 23 by the designated floating berth no. 9.

- 9.9 General environmental protection requirements are set by valid legislation and the Port Rules of Port of Tallinn and other instructional materials of Port of Tallinn, published on the homepage of Port of Tallinn [www.ts.ee/en/rules-rates/](http://www.ts.ee/en/rules-rates/).
- 9.10 Port of Tallinn has the right to restrict entry to and departure from the Marina or demand relocation of the Recreational Crafts whenever the need arises (e.g. public events held at the Old City Harbour, construction works etc.), notifying the masters of the Recreational Crafts in advance.
- 9.11 In the Admiralty Basin canal, there are berths no. 7 and 8, intended for customers for waiting a free berthing place or to exit the harbour. The waiting berths can be used for up to 3 hours.
- 9.12 A pedestrian bridge is located in the canal of the Marina.
  - 9.12.1 The height of the bridge from the water level is 2.5 m (in relation to the Amsterdam Ordnance Datum EH2000).
  - 9.12.2 Passage under the bridge is prohibited.

## **10 Customs and border guard services**

- 10.1 The customs and border formalities are performed upon prior request pursuant to the provisions of the Government of the Republic Regulation No. 194 of 19 May 2004 "Procedure for Vessels and Recreational Craft for the Entry to and Departure from the Estonian-owned areas of inland maritime waters, harbours and trans-boundary water bodies".
- 10.2 Recreational Craft arriving from or heading to any third countries must berth at the dedicated floating berth no. 7 and no 8 to perform customs and border formalities.

## **11 Berthing**

- 11.1 Vessel's acceptance into the Marina is decided and berthing place is be provided by the Dispatcher, phone number +372 631 8085 (at 08:00-20:00), e-mail address [marina@portoftallinn.com](mailto:marina@portoftallinn.com).
- 11.2 The safety of other Recreational Crafts and port installations cannot be compromised while berthing.
- 11.3 Berthing lines must be secured and fenders hanged by means of ensuring the safety of one's own vessel and other vessels at all weather conditions.
- 11.4 Upon the request of the Dispatcher, Recreational Craft must employ additional fenders and berthing lines to ensure the safety of other Recreational Crafts in the harbour.

## **12 Towage**

Towage operations can only be performed under special conditions subject to the permission of the Vessel Traffic Shift Manager of the Old City Harbour.

## **13 Recreational Craft berthing in the Marina**

- 13.1 The owners and the masters of Recreational Crafts assume all responsibility for the safe berthing of Recreational Crafts at the Marina.
- 13.2 Access to the restricted territory of the Marina is organized by the Security Service of the Old City Harbour, phone number +372 631 8518 or +372 5332 3094.
- 13.3 Orders issued by the Dispatcher pertaining to the stay or relocation of the Recreational Crafts in the Marina, shall be mandatory for both owners and masters of the Recreational Crafts.
- 13.4 The Marina cannot be held liable for the loss and damage of a Recreational Craft or any parts and accessories thereof.

- 13.5 On worsening weather conditions, the owners of the Recreational Crafts must apply additional safety measures if necessary.
- 13.6 Berthing at the floating berth no. 9 is allowed solely for the purposes of refueling and/or emptying the sewage and bilge tanks. During the whole process, the master of the Recreational Craft is responsible for the safety of the operation.
- 13.7 The master of the Recreational Craft shall remain responsible for safe disembarking and embarking of the crew and passengers.
- 13.8 Berthing at floating berths no. 7 and 8 is allowed for up to three hours and is free of charge/port dues are not to applied. The services mentioned in the Port Rules are not rendered for the Recreational Crafts berthed at floating berths no. 7 an 8.

#### **14 Prohibited activities at the Marina**

The following activities are prohibited at the Marina:

- 14.1 toilet usage on board of the Recreational Craft while the holding tank has been removed;
- 14.2 storing items on the berth (bicycles, shopping carts, canisters, oil and fuel barrels etc.);
- 14.3 waste disposal into the water or onto the berth;
- 14.4 waste disposal outside of the dedicated container;
- 14.5 boarding a Recreational Craft without its owner's or master's permission;
- 14.6 allowing or keeping unvaccinated animals/pets on board of a Recreational Craft;
- 14.7 employing deck loudspeakers;
- 14.8 swimming in the Port Basin;
- 14.9 navigating with jet skis, seaplanes, small rubber boats and rowing boats;
- 14.10 navigating under sails;
- 14.11 disturbing the night-time hours of quiet;
- 14.12 cleaning vessels with chemicals, removing old paint, cleaning the hull from rust, also cleaning the underwater hull of a vessel;
- 14.13 disposing of and pumping any pollutants, wastewater, sewage etc. off board;
- 14.14 all noise, pollution or dust producing activities.

#### **15 Medical care at the Marina**

- 15.1 There are no medical care facilities at the Marina.
- 15.2 Emergency medical care must be summoned by the master of the Recreational Craft and the Dispatcher must be informed.

#### **16 Fire safety requirements and rescue work management**

- 16.1 The rescue and firefighting equipment of the Recreational Crafts berthed in the Marina must be in working order and in compliance with the valid requirements.
- 16.2 In case of fire, the master of the Recreational Craft must immediately inform the Estonian Emergency Response Centre via a telephone on number 112 and the Vessel Traffic Shift Manager. The master of The Recreational Craft shall lead firefighting actions on board of the Recreational Craft.
- 16.3 When an outbreak of fire occurs on board of the Recreational Craft berthed in the Marina, all other Recreational Crafts have to ready their firefighting and emergency rescue equipment, as well as their main engine to provide assistance in firefighting actions and for evacuation, if necessary.

## 17 Liability for violation of the Harbour Port Rules and Marina Rules

- 17.1 The masters of the Recreational Crafts, organizations and private individuals causing damage to Port of Tallinn with their wrongful behavior are obliged to compensate for damage pursuant to the laws of the Republic of Estonia.
- 17.2 Legal remedies provided by law will be applied to the Recreational Crafts failing to obey the Old City Harbour Port Rules and/or the Marina Rules and/or don't pay their port dues and other applicable charges in a timely manner. Furthermore, Port of Tallinn has the right to impose prohibition of entry to aforementioned Recreational Crafts.
- 17.3 The masters of the Recreational Crafts, organizations and private individuals causing damage to the water area of the Old City Harbour with their wrongful behavior whether by oil spills, oil pollution, sewage pollution or in any other way, will be held responsible pursuant to legislation and will have to compensate for the damage caused to Port of Tallinn in relation to the pollution and its removal.
- 17.4 If the master of the Recreational Craft is under the influence of alcohol over the limit of 0,25 mg/L alcohol measured in the air breathed out, the master of the Recreational Craft shall be held liable in accordance with the legal acts of the Republic of Estonia.

## 18 Important contact information

### **Old City Marina**

Phone +372 631 8085, [jahisadam@ts.ee](mailto:jahisadam@ts.ee)

### **Vessel Traffic Service of Old City Harbour**

Phone +372 631 8588, [vs.kapten@ts.ee](mailto:vs.kapten@ts.ee)

VHF channel 14, call sign "Tallinn Radio 5"

### **Security Service of the Old City Harbour**

Phone +372 631 8518

### **Estonian Rescue Board, Police and Medical Service**

Phone 112, [rescue@rescue.ee](mailto:rescue@rescue.ee)

### **Estonian Police and Border Guard Board**

Phone +372 619 1260, +372 504 6454, [merapiir@politsei.ee](mailto:merapiir@politsei.ee)

### **Estonian Tax and Customs Board Port Customs Unit (Old City Harbour) (Mon-Sun by prior arrangement)**

Phone +372 676 4765, +372 5347 8643, [sadamate.kontroll@emta.ee](mailto:sadamate.kontroll@emta.ee)

### **Alfons Hakans AS Towing Services**

Phone (24-hour) +372 5349 8101, [office.estonia@alfonshakans.com](mailto:office.estonia@alfonshakans.com)  
[www.alfonshakans.fi](http://www.alfonshakans.fi)

### **Republic of Estonia Environmental Board**

Phone 1247 (+372 600 1247), [info@keskkonnaamet.ee](mailto:info@keskkonnaamet.ee)  
[www.keskkonnaamet.ee/en](http://www.keskkonnaamet.ee/en)